

# Set Up/Tear Down

PENINSULA COVENANT CHURCH

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## DESCRIPTION:

The set up and tear down team is looking for people who see the value for environments to be engaging and welcoming to students. The rooms we create, the games we set up, and the use of our lawn can completely change the vibe of our program. This role will include setting up the lawn games, chairs and rooms for Epic and House (banners, pictures, resource table, ect), setting up the cafe tables, and tearing it down at the end of the night. Along with set up this role also includes being a room leader for either House and Epic, which means being relational with students and pointing them to Jesus. Listed below are the goals and responsibilities of this role.

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## GOALS:

**TO KEEP ACCOUNTABILITY AND THE STANDARD OF BIG GROUP GAMES CONSISTENT, HERE ARE THE EXPECTATIONS OF THE ROLE**

- Engaging Environments: We want students to come not only because it's important for them but also because they want to be here, and that starts with engaging environments. Creating these rooms will take time but our goal to have a system that can turn Fellowship and Fireside into rooms students want to be in. Here are some evaluation questions: Did House or Epic students look excited about their room? Are there elements that speak to where they are in life? Are we taking the necessary time to create these environments? If you were a student would you want to come back to this environment
  - Student "Vibe": This is the hardest goal, but we want the lawn time to have a specific vibe that will attract students. This is done when our cafe, lawn games, and snack area all work together. This goal will be something we learn as we interact and talk with students! Here are some questions to help evaluate: Were students engaged in all parts of our set up? Were there any awkward areas? Did students respond well to anything new that was added? Are we setting up age appropriate games and snacks?
  - Quick Set Up/Tear Down: The last goal is all about doing this in a timely manner. We want students to arrive to a completely set up program and as parents are picking up their students to have everything taken down. This shows that we care deeply about student time as well as their parents when it comes to Sunday nights. Here are a few evaluation questions: Were we all set up before the first student arrived? Why not? What changes to make that a reality? How long did tear down take? Were students a help or a distraction?
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## RESPONSIBILITIES HERE ARE THE WEEKLY RESPONSIBILITIES OF THIS ROLE

- Each week arriving at 5:30 for set up with your team of either leaders or students.
- Each week checking Planning Center for any unique or program specific set up needs in the environments.
- Tearing down the environments after program has ended at 8pm.
- Acting as a room leader during program for your specific environment. The students you connect with in these environments can be invited to help with set up for an easy discipleship time each week.